



**Inter-American Convention for the Conservation and
Protection of Sea Turtles
Fourth Conference of the Parties**

April 23rd – 24th, 2009, San Jose, Costa Rica

MINUTES COP4CIT

Meeting place: San José, Costa Rica

Date: April 23rd – 24th, 2009

Day 1: April 23rd, 2009

1. Participant registration

1. As indicated on the agenda, between 7:45 and 8:00 in the morning, the *Pro Tempore* Secretariat carried out participant registration for both Party delegates and observers.

2. Opening words by Ms. Yessenia Moncada, COP4 Chair

2. The Vice-minister of Environment of Honduras initiated the COP4 by welcoming the participants. She mentioned the efforts and progress made by her country in regards to sea turtle conservation. She then pointed out what a difficult process it has been for this meeting to take place. Ms. Moncada briefly explained the problems that were faced in scheduling and arranging the meeting and noted that the meeting had to be postponed since the quorum was not reached. She went on to mention that the selection process for nominating candidates for secretary was opened at the beginning of 2008, however, no candidates were presented for the position at that time. She thanked the delegates and observers for their efforts to attend this meeting, despite all of the difficulties that have been presented and asks for their collaboration in ensuring that all the agenda items are accomplished. Lastly, Ms. Moncada thanks the Government of Costa Rica and the Pro Tempore Secretariat for all of their support in organizing the Fourth Conference of the Parties.

3. Elect COP4IAC Rapporteur

3. The Conference Chairwoman asked the countries to express if they are interested in this position. Costa Rica indicated that if consensus is reached they proposed Mr. Antonio Porras from their delegation to fulfill this task. This offer was accepted by the Parties.

4. Agenda approval

4. The delegation of the United States requested that item 7 of the agenda (Interviews and candidate selection for the position of Permanent Secretary) be postponed until the second day of the meeting since the candidate for Pro Tempore Secretary proposed by the Government of the United States of America was not present. They requested clarification

of agenda item 7 as to whether or not the candidate would be present for the interview. The delegation of Peru indicated that the topic of Secretariat should be defined first. The Netherlands Antilles requested the agenda include an item regarding authorizing travel for the candidate proposed by the United States to the COP.

5. Peru expressed concern that during the last COP meeting held in Lima the issue regarding the nationality of the Secretary was not clarified and that the Parties need to determine whether or not a person that is not a National from any of the Parties, may occupy this position. Peru said that this item must be resolved first.

6. Mexico supported the proposal from the United States to include the agenda item an interview for the second day of the meeting, Friday.

April 24th, 2009

7. Brazil commented that there are more important issues to be considered, such as those related to the location and legal status of the Secretariat, which should be included when discussing the nomination of a Secretary and should be discussed simultaneously, since they are directly related to each other.

8. Mexico stated that they agree with the proposed changes. Brazil asked if the issue regarding the nationality and travel for the candidate will be discussed.

9. Costa Rica asked that if, according to the approved terms of reference, the procedure being followed is the correct one. The Vice-chairwoman clarified that the topic of nationality was not approved in Lima.

10. The United States pointed out that the procedures agreed to in Lima regarding the nomination of the Secretary are clear. Peru stated that there are specific questions that need defined answers since not having a hosting site and having unresolved issues relating to the status of the Secretariat have impeded interested candidates in applying for the position and thus being presented by the Parties. Costa Rica believes that the legality of the nominating process for the Secretary must be reviewed and insists on revisiting the procedures and timeframe established by the Convention. They agree that the location must be decided first, as well as considering that the candidate must be a national from a Party.

11. The Chairwoman proposed creating a “contact group” to analyze the topic and present a proposal to the Conference of the Parties. Mexico supported this suggestion. The Netherlands Antilles requested that a proposal is made related to this topic. Brazil added that the issue left in “brackets” regarding the nationality of the Secretary must be resolved and to consider the fact that various candidates are needed. They repeated that item 6 of the resolution on the Permanent Secretariat is a possible alternative to resolve this matter.

12. The United States stated that although a consensus has not yet been reached regarding the nationality of the candidate, the fact that the Parties have yet to present any candidates

and, under the current circumstances facing the Convention, the existing candidate should be considered.

13. Peru called attention to the fact that the location must be decided first, then the topic of the Secretary, indicating that the approved rules must be followed. The United States reiterated that there is not currently a requirement regarding the nationality of the Secretary, as there was no agreement on this issue during the Extraordinary meeting in Lima, Peru. Ecuador stated that the topics of the location and legal status must be decided first. Mexico asked to be included in the “contact group” and supported the proposal; Costa Rica also supported the proposal. A working group was formed with the participation of Mexico, United States and Costa Rica.

The agenda was approved with the changes suggested by the Parties (Annex I).

5. Define the physical location of Secretariat

14. The Chairwoman began the discussion by requesting that the Costa Rican delegation present their offer made in 2008. The Costa Rican delegation expressed their pleasure in hosting the Secretariat of the Convention and presented their offer to permanently host the Secretariat, which was officially made on January 14, 2008. Although they repeated their previous position, because another Party has made a proposal offering better operating circumstances for the Secretariat, Costa Rica will support this initiative. They explained existing problems regarding their inability to sign a hosting agreement and that it was impossible to offer exemptions and privileges to the employees working in the Secretariat.

15. The Secretariat clarified that Costa Rica’s hosting proposal states that it is not legally possible to have a hosting agreement in accordance with that established in the Convention.

16. The delegation of the United States also expressed that it will be impossible for them to offer diplomatic status as part of their offer to host the *Pro Tempore* Secretariat. They presented an overview of their proposal, which included office space, office equipment and supplies. The United States also indicated that the financial and administrative management will be carried out by a local non-profit organization in the Washington, D.C. area. The United States also stated that they will be able to offer the required immigration status to Secretariat employees.

17. Peru thanked the Government of Costa Rica for their support of the *Pro Tempore* Secretariat and recognized those problems presented by Costa Rica regarding the limitations of the legal framework for the operation of the Secretariat as established in Article VI of the Convention. At the same time, Peru acknowledged and supported the generous offer made by the United States. On the other hand, Mexico thanked Costa Rica for their support provided over the years and supported the U.S. proposal.

18. Brazil asked Costa Rica if the National Park Foundation could continue to administrate Convention funds, and stated that they do not have any problems with either proposal. Costa Rica responded that the National Park Foundation could continue to manage

Convention funds and that their hosting proposal was an official one. While Costa Rica had the floor they also expressed support for the U.S. proposal.

19. Belize thanked both countries for their offers.

20. Ecuador insisted on the importance of analyzing the issue of legal status, stating that it is essential for them to be able to make contributions. Peru indicated that the legal status is of a structural nature and is related to the topic of contributions. The Convention is currently in a state of “legal limbo” and, therefore, it is important to define its legal structure.

21. Mexico and the United States proposed analyzing the issue of legal status, but indicated that this does not impede us from continuing to work with a *Pro Tempore* Secretariat. The plenary session agreed to pass this agenda item.

22. *The Chairwoman submitted the United States’ proposal to temporarily host the Secretariat of the Convention to the Parties for their consideration and the Parties approved to temporarily establish the Secretariat in the United States (Annex II).* It is considered that since a *Pro Tempore* Secretariat was already established in Resolution CIT-COP1-2002-R1, this consists of only moving the host location.

6. International Legal Status

23. The Chairwoman requested that the delegate of Peru present the topic. Peru pointed out that Article 6 of the Convention establishes the possibility of creating a Secretariat, but does not sufficiently define its legal framework: therefore, under current terms it is not possible to create a hosting agreement. The matter of contributions is also unclear because the Convention does not include the topic of mandatory contributions. At this time, Peru provides the Plenary with tools to begin working on the process of analyzing this important issue. It is necessary to work on defining the legal framework, evaluating points relevant to future agreements made by the Secretariat, as well as financial aspects, the permanent nature of the Secretariat, and the exemptions and privileges of both the Secretariat and its personnel. The operation of the Secretariat is stated within the framework of the Convention; however, the framework established is incomplete. For this reason, Peru stated that an additional Protocol to the Convention must be established that defines the Secretariat’s legal framework and allows for mandatory contributions. This would allow for a hosting agreement for the Secretariat to be made, and to clarify aspects relating to its operation, contracting personnel and the exemptions and privileges of the Secretariat and its personnel.

24. The United States thanked Peru for their presentation and indicated that these issues are important and will take time to analyze. The United States noted that it is possible to select a *Pro Tempore* Secretariat while these issues are being worked out. Peru clarified that this matter does not have to be approved at this time, but instead their proposal is to contribute ideas so that the topic may be discussed in the future; therefore, Peru’s proposal for an

additional Protocol to the Convention, for a concrete and specific purpose, is to be a working proposal to be discussed among Parties.

25. The United States affirmed that the Convention is a binding document that makes decisions through the Conference of the Parties and, furthermore, has a Secretariat that executes those agreements. They point out that an amendment to the Convention would be required to establish mandatory contributions and that such an amendment could take many years for all the Parties to ratify.

26. Brazil thanked Peru for their proposal since a strong and legal Secretariat is needed. It must be decided in what direction we want to go in order to understand what problems need to be resolved, such as financing, required legal status, among others. They commented on how other agreements resolve these administrative matters, mentioning to whom and how they make their contribution payments.

27. Ecuador noted it is important to reconsider the issue of legal status since by resolving this matter, they would be able to make their contributions without any problems; furthermore, they will require an invoice from the Convention.

28. The Netherlands Antilles added that existing realistic possibilities must be analyzed. Before making any changes it is important to understand what the needs are, analyze other international organizations and explore different options of how other conventions are managed.

29. Peru explained that in Lima, at the Extraordinary Meeting, the discussion focused on creating a Permanent Secretariat and other alternatives were not presented. Ecuador commented that the possibility of establishing a Permanent Secretariat should be looked into. Costa Rica suggested analyzing the case of RAMSAR and to evaluate different alternatives. The United States proposes creating a working group to analyze this matter and propose different alternatives.

30. Peru stated that the document presented should offer an integrated solution to the situation presented. Furthermore, they commented that the RAMSAR Convention creates conditions that allow them to take action, while the CIT does not. For this reason, Peru supported the creation of the working group and proposed providing timeframes for defined activities. Peru agreed to work with the *Pro Tempore* Secretariat to provide a draft resolution on the terms of reference for establishing this working group and their goals.

31. Brazil agreed with Peru to search for solutions. The text of the IAC establishes the option of establishing a Secretariat or to seek out an international organization that may be willing to collaborate on this matter.

32. *A working group would be made up of representatives from Brazil, United States, Peru, Mexico, Netherlands Antilles and Costa Rica, and will work mainly via electronic means. The United States suggested that if necessary, it might be possible to hold an in person*

meeting in the future. Peru pointed out that it is necessary to use electronic means as well as evaluate the possibility of telephone conferences to make progress on the topic (Annex III).

7. Review 2009-2010 budget

33. The Chairwoman continued with the agenda asking that the delegation of the United States present the budget proposal, however, before beginning, she requested that the Costa Rican delegation review the procedures for interviewing the candidate who will fill the position of the *Pro Tempore* Secretary, based on the resolution in Lima and that each country prepares one question.

34. The United States presented the draft resolution which is comprised of the original proposal, the new financing proposal and the contribution model being proposed. They point out that current contributions total US\$ 109,137 and expenses are US\$ 186,000.

35. The *Pro Tempore* Secretary presented the document CIT-COPE1-2007-Doc.5, 2009-2010 budget, approved at the First Extraordinary Meeting of the Contracting Parties held in Lima, Peru. He pointed out that for 2009 an amount of US\$ 155,994 was approved, while for 2010, the approved budget was for the amount of US\$ 195,804. For 2009, the amount was lower since it did not include the funds for holding the Consultative Committee meeting or the COP 5. For both years, an amount of only US \$ 5,000 was included to support the Consultative Committee meetings since the Parties agreed at the Lima meeting that the members of this committee pay their own expenses. The *Pro Tempore* Secretary then pointed out that the amounts indicated for contracting personnel correspond to Costa Rican legislation and will not be applicable in other countries such as the United States.

36. The United States said they would analyze the current situation in their country regarding the operation of the Secretariat and present a draft resolution to the COP4 on a new budget that makes an adjustment in light of this new need.

37. Peru thanked the representatives of the Parties for their understanding that it was impossible for them to make contributions while different points relating to the Conventions legal framework were being resolved (the reason for which they have presented and submitted a draft additional Protocol for their consideration) and request that, when making the detailed list of suggested voluntary contributions in the annex of the resolution to be adopted, a footnote also be included stating that the amounts of these contributions are for reference only since a statement regarding mandatory contributions does not exist in the Convention.

38. *The United States presented a revised table of the indicative contributions, which the Parties approved (Annex IV).*

8. Review and analyze voluntary contribution systems

39. The United States presented a draft voluntary contribution scheme that assigns each country a specific contribution. The Netherlands Antilles requested that their contribution be maintained at US\$ 2,000 and not the proposed US\$ 5,000.

40. Peru expressed that it is not legally possible for them to make contributions to the Convention due to the way Peruvian law is written and the fact that, in a strict sense, the Convention does not include mandatory contributions. For this reason, binding voluntary contributions cannot be created. This topic is included in the introduction of the United State's proposal and once again reiterates the need to define legal aspects necessary to have a more efficient operation of the framework established in the Convention. Costa Rica poses a similar situation to that of Peru. This is also why both countries are interested in working on its legal framework.

41. Mexico said that they will make an effort to increase their contribution of US\$ 10,000 by 40 or 50%.

42. The United States urged the Parties to make an effort to come up with creative measures through utilizing the legal mechanisms provided in each country to acquire the funds needed to finance the Convention.

9. Nominating an Exceptional *Pro Tempore* Secretary

43. The Chairwoman requested that the Costa Rican delegation present the draft resolution on nominating an Exceptional *Pro Tempore* Secretary (Annex V).

44. Peru supported the proposal made by Costa Rica, but suggested adding "this does not set a future precedent" in numeral 2. In numeral 5, line 2, they suggested eliminating the word "executive".

45. Brazil supported the proposal presented by Costa Rica, but stressed the need to clearly state in the Resolution that the brackets surrounding the nationality of the Permanent Secretary have been eliminated from Resolution CIT-COPE1-2007-R1, approved in Lima, since the Parties agreed that the Secretary shall be a national of one of the Parties to the Convention. As for the nomination itself, it should be until the next COP or for two years, whichever comes first.

46. Costa Rica thanked the delegations for their comments.

10. Report by the Secretariat on the 2007-2008 period

47. The Chairwoman asked the *Pro Tempore* Secretary to present his report.

48. The *Pro Tempore* Secretary presented his report and requested that the Parties establish the procedures necessary for transition of the Secretariat, including the administration of IAC funds and assets such as files and computers which are no longer useful, among other items.

49. The United States and Costa Rica agreed with the request of the *Pro Tempore* Secretary and recommended that a paragraph be included in the Resolution providing clarification on the operational aspects during the transitional period of the Secretariat to the United States and that the computer equipment did not need to be sent to the United States.

50. Brazil requested that the letter from the United States offering to host the Convention be attached as an annex to this Resolution.

51. The United States asked the Secretary about the real amount of funds available to the Convention. The Secretary responded that although he does not have the actual amount, because the report was made last month, he thought the total amount to be close to US\$ 240,000.00.

52. *The Parties approved the Secretariat's Report.*

11. Review 2009-2010 Draft Work Plan

53. The *Pro Tempore* Secretary presented the IAC Work Plan which is referred to as the IAC Strategic Plan.

54. The *Pro Tempore* Secretary reminded the delegations that the strategic plan was reviewed by the Consultative Committee in Mazatlan, Mexico; reason for the meeting being held prior to the COP3 and that this plan should have been approved at the meeting in Lima, but was not due to lack of time on the agenda. Therefore, the draft work plan for the current period is being presented at this meeting as a working document, CIT-COP4-2009-Doc.2.

55. Costa Rica believed that the Convention should move from administrative to operational in terms of its activities, but must take into consideration the financial constraints it is facing.

56. The Secretary referenced the difficulties that the Scientific Committee has had in receiving the Annual Reports.

57. The United States and Netherlands Antilles believed that the Scientific Committee should not only analyze these topics, but also play a more active role in their implementation and follow-up. The Netherlands Antilles also stated that the Convention must increase their dissemination of information, especially to Caribbean Islands.

58. Brazil proposed including a report from the Chair of the Scientific Committee on the COP agendas.

59. The Secretary mentioned the lack of funds made it impossible to fund travel for the Chairs of the Scientific and Consultative Committees, which had been done in the past.

60. Netherlands Antilles called attention to the fact that the COP agendas are full of administrative aspects and very little operational activities.

61. Costa Rica expressed that the COP should provide the Committees with clear guidelines so that the Committees have clear courses of action for improving sea turtle conservation.

62. Mexico returned to the discussion to Annual Reports and urges the delegations to comply with the mandate of handing in Annual Reports.

The Parties make some observations on the 2009-2010 work plan and approved it (Annex VI).

12. Draft Resolution: Adaptation of Sea Turtle Habitats to Climate Change

63. Costa Rica presented this draft resolution.

64. Peru recommended that this draft resolution is reviewed by the Scientific Committee as a priority in order to hear their criteria and recommendations.

65. Costa Rica insisted on the urgent need to adopt this resolution given the immediate effects climate change is having on sea turtle habitats. To send this draft resolution to the Scientific Committee would imply having to wait two years before the COP could act on their recommendations.

66. Brazil concurred with this draft resolution; however, they do have some comments regarding the way it is written.

67. The United States noted that there are specialized groups working on this issue that may help take on this task, in addition to the Scientific Committee.

68. Costa Rica agreed with the comments of the U.S. delegation, in the sense that the COP should request that the Scientific Committee analyze the topic of the draft resolution, but at the same time, to also petition the countries to begin working on it and take actions on this matter.

69. The representative from WWF mentioned that their organization has been working hard on the issue contained in the resolution since they firmly believe that climate change is a reality that must be confronted.

70. Representatives from Costa Rica, Peru and United States are asked by the Chairwoman to review the draft resolution and present a proposal that satisfies the Parties.

71. After consulting among the Parties, a revised resolution is presented to the plenary and is approved (Annex VII).

13. Approval of the Memorandum of Cooperation between the IAC and the Permanent Commission of the South Pacific (CPPS)

72. The Pro Tempore Secretariat presents the fact that they have been working on joint activities with CPPS.

73. Ecuador, Peru, Mexico and Costa Rica supported the proposal to sign the Memorandum of Cooperation with CPPS. Peru stressed that the Memorandum of Cooperation explicitly states that it will not affect the legal status of the IAC Parties nor the CPPS member States and, at the same time, will not affect or modify the legal framework –in terms of rights and obligations – resulting from the IAC and the international instruments that serve as the basis of the CPPS.

74. *The Chairwoman submitted the proposal for Cooperation between the IAC and CPPS, which is approved by the Parties (Annex VIII).*

14. Interviews and candidate selection for the position of Secretary

75. The Heads of Delegation proceeded to interview Ms. Veronica Caceres in accordance with Resolution CIT-COPE1-2006-R1 approved in Lima. After the interview, the nomination of Ms. Caceres to hold the position of Pro Tempore Secretary as of May 15th for a period of two years or until the COP 5 was publicly announced.

15. Elect place and date for the COP5

76. The delegate of Netherlands Antilles indicated that the COP5 may be held in his country. For this, he would make the necessary inquiries and later inform the Parties.

16. Elect next Chair, Vice Chair and Rapporteur

77. Mexico proposed the United States as the Chair of the next COP5 which was met with consensus by the Parties.

17. Closing

78. The Chairwoman of the COP4, Ms. Yesenia Moncada offered her gratitude to all of the participants for their dedication and hard work during the meeting to reach important agreements. She also thanked the *Pro Tempore* Secretariat and the Government of Costa Rica for all of their support.

ANNEX I

CIT-COP4-2009-Doc.1.-rev 1

COP4IAC Draft Agenda

April 22nd
Delegates arrive

Day 1
April 23rd

1. Participant registration

7:45-8:00 a.m.

2. Opening words by Ms. Yessenia Moncada, COP4 Chair

8:00-8:15 a.m.

3. Elect COP4IAC Rapporteur

8:15-8:20 p.m.

4. Agenda approval

8:20-8:30 a.m.

5. Define physical location of Secretariat

8:30-10:30 a.m.

6. International Legal Status

10:30 a.m. - 12:00 p.m.

Lunch

12:00 -1:30 p.m.

7. Interviews and candidate selection for the position of Permanent Secretary

1:30-2:30 p.m.

8. Review 2009-2010 budget

2:30-3:30 p.m.

9. Review and analyze voluntary contribution systems

3:30-5:30 p.m.

Day 2
April 24th

10. Review pending agenda items from the previous day

8:00- 9:30 a.m.

11. Report by the Secretariat on the 2007-2008 period

9:30-10:30 a.m.

12. Review 2009-20010 Draft Work Plan

10:30-11:30 a.m.

13. Draft Resolution: Adaptation of Sea Turtle Habitats to Climate Change

11:30 a.m. -12:00 p.m.

Lunch

12:00 -1:30 p.m.

14. Approval of the Memorandum of Cooperation between the Inter-American Convention for the Protection and Conservation of Sea Turtles (IAC) and the Permanent Commission of the South Pacific (CPPS)

1:30-1:45 p.m.

15. Elect place and dates for the COP5IAC in 2010

1:45-2:00 p.m.

16. Elect next Chair, Vice Chair and Rapporteur

2:00 -2:15 p.m.

17. Other items

2:15-3:15 p.m.

18. Closing

3:15-3:30 p.m.

ANEXO II
CIT-COP4-2009-R4

United States Proposal for Hosting the *Pro Tempore* Secretariat

Considering that the First Conference of the Parties agreed to establish a *Pro Tempore* Secretariat;

Taking into account that CIT-COP1-2002-R1 established the *Pro Tempore* Secretariat in Costa Rica; and

Gratefully acknowledging the government of Costa Rica for hosting the IAC *Pro Tempore* for the last seven years.

THE FOURTH CONFERENCE OF THE PARTIES OF THE INTERAMERICAN CONVENTION FOR THE PROTECTION AND CONSERVATION OF SEA TURTLES RESOLVES TO:

1. To accept the proposal by the United States presented in Annex I to host the *Pro Tempore* Secretariat for a period of up to four (4) years and to undertake the functions and duties described in Article VI of the Convention, as well as any other function and duty assigned by the Conference of the Parties, taking into account the interim nature of the arrangement and the availability of resources.
2. The *Pro Tempore* Secretariat shall carry out the following duties:
 - a. Perform the duties described in Article VI of the Convention;
 - b. Manage the Inter-American Convention Special Fund, in accordance with CIT-COP1-2002-R-2 and CIT-COPE1-2007-R2;
 - c. Coordinate the process for determining the candidates for the position of the Permanent Secretary;
 - d. Work with the Parties, to identify the location of the Permanent Secretariat;
 - e. Facilitate the work of the working group on Legal Status of the Convention;
 - f. Make available to the Parties in the working languages of the Convention all reports, recommendations and decisions adopted, and any other documents necessary to carry out its duties; and
 - g. Perform other such duties and responsibilities as approved by the Parties.
3. The Conference of Parties (COP) authorizes the Chair of the COP, to negotiate an agreement or arrangement between the National Marine Sanctuary Foundation and the Conference of the Parties to carry out financial management services for the Convention, which will include:
 - a. Receiving financial contributions and managing the IACSF;

- b. Performing audits of the IACSF;
 - c. Establishing and managing contracts necessary to carry out the work within the framework of the Convention;
 - d. Facilitating travel arrangements; and
 - e. Performing other such duties and responsibilities as approved by the Parties.
4. The Chair of the COP will submit the negotiated agreement or arrangement with the National Marine Sanctuaries Foundation to the Parties for approval. The Parties will have a period of thirty (30) calendar days to provide comments and to approve the agreement. If a Party does not respond within thirty (30) calendar days, lack of response will constitute abstention.
5. The U.S. government will work with the individual who has been functioning as the *Pro Tempore* Secretary, located in Costa Rica, to transfer the documents, files and all other necessary materials of the Secretariat to the United States.

San Jose, Costa Rica, April 2009

ANNEX I to CIT-COP4-2009-R4

To: The Parties of the Inter-American Convention for the Protection and Conservation of Sea Turtles

From: The United States Government

Subject: IAC Secretariat Hosting Proposal

The United States government has long been committed to sea turtle conservation and as such believes the Inter-American Convention for the Protection and Conservation of Sea Turtles (Convention) is an important forum to advance sea turtle conservation in the Americas. Given the important mandates of the Convention, and the need to provide stable and reliable infrastructure from which the Convention can operate, the United States submits this proposal for the Convention Secretariat to be hosted in the United States for an interim period as described below.

I. Location

The Secretariat will be located at the U.S. Fish and Wildlife Service, Division of International Conservation in Arlington, VA, USA. The Secretariat's office will be located next to the offices of the Western Hemisphere Program and near the offices of the Convention on Migratory Species U.S. representative, as well as the office of the U.S. Fish and Wildlife Service International Sea Turtle coordinator, who administers the Marine Turtle Conservation Act. The United States believes that the location of the Secretariat in this office will provide valuable synergies with on-going initiatives in the region such as those of the Marine Turtle Conservation Act, the Western Hemisphere Migratory Species Initiative, the Wildlife Without Borders Initiative and the Convention on Migratory Species.

II. Office Space

The U.S. Fish and Wildlife Service can provide immediately two office spaces for the Secretariat, which would include desks, chairs, access to common conference rooms, copy rooms, and storage rooms.

III. Equipment and Professional Services

The U.S. Fish and Wildlife Service will provide the IAC Secretariat Staff, at no cost to the IAC Parties:

- a. Computer and printer equipment;
- b. IT support and network access; and
- c. Phones and voicemail.

IV. Supplies

The U.S. Fish and Wildlife Service will provide, at no cost to the IAC Parties, office supplies such as paper, pens, notebooks, printer cartridges, etc.

V. Administrative Support

The U.S. Fish and Wildlife Service will provide administrative support, such as assisting with large mailings, and/or preparations for large meetings on occasion.

VI. Funding

The United States, in addition to the support and services described above, remains committed to continuing to contribute financial resources to the IAC Special Fund, as it has to date. Should the Parties agree to the proposal to host the Secretariat in the United States, the U.S. government will seek to contribute funds, which would cover the cost of the IAC Secretariat's 2009 and 2010 (tentative) salary and other expenses at a minimum, according to the budget adopted at the First Extraordinary Conference of Parties.

VII. Financial Management

a. Management of the Special Fund:

The National Marine Sanctuary Foundation, which is a non-governmental, non-profit foundation, will manage the Inter-American Special Fund account for an overhead fee of 10%. The Foundation will administer the contracts for the Secretariat and carry out the regular audits for the Secretariat.

b. Receiving Financial Contributions:

To ensure funds from external sources can contribute to the IAC Special Fund, the National Marine Sanctuary Foundation will establish a mechanism, via a Memorandum of Understanding, with the IAC Conference of Parties and other institutions or organizations with an interest in contributing financially to the IAC.

VIII. Immigration Status

The U.S. government will assist a contractor in arranging for an appropriate visa for the IAC Secretariat staff.

IX. Term of Proposal

The United States can offer this proposed hosting arrangement for a period of two years with the possibility of extending the arrangement, as needed, and of course remains open to discussing with the COP all options for the Secretariat after that period.

ANNEX III

CIT-COP4-2009-R2

Working Group on the Legal Framework of the Convention and Permanent Secretariat

CONSIDERING that established in Article VI of the Convention regarding the establishment of a Secretariat;

TAKING into consideration the exchange of different viewpoints that occurred during the COP4IAC;

AWARE of the importance of clarifying the appropriate mechanisms for the operation and functioning of the Permanent Secretariat;

RECOGNIZING the need to evaluate the most appropriate methods to address important points regarding the operation of the Permanent Secretariat, including, among others, points related to its legal status, the contributions of the Parties, and contracting personnel;

OBSERVING the need to move forward in consolidating the framework established in the Convention and the best compliance with these objectives.

THE FOURTH CONFERENCE OF THE PARTIES OF THE INTER-AMERICAN CONVENTION FOR THE PROTECTION AND CONSERVATION OF SEA TURTLES

RESOLVE TO:

ESTABLISH a Working Group that will analyze different alternatives and make recommendations according to the following considerations:

1. The Working Group will be made up of those Parties that express interest within a period of thirty days from the approval of this resolution.
2. The Working Group will have the mandate of analyzing different alternatives with the purpose of finding the most appropriate methods to confront the aspects relating to the operation of a Permanent Secretariat; including its legal status, contracting personnel, and the contributions of the Parties. Therefore, relevant practical experiences relating to the application of other environmental agreements will also be considered.
3. The Working Group will present, at the end of December of 2009, a first draft that will be distributed to the Parties by the Secretariat Pro Tempore.
4. To facilitate its discussion during the COP5, the Working Group will provide specific proposals based on the task carried out.

5. The activities of the Working Group will be developed mainly through e-mail, telephone or video conferences. When the delegated task at hand has made sufficient advances, a meeting in person of the different members may be considered if deemed necessary.
6. The Pro Tempore Secretariat will offer their support to the Working Group so that they may begin as soon as possible and satisfactorily comply, in both time and format, with the task delegated to them in virtue of this resolution.

ANNEX IV

CIT-COP4-2009-R3

2009-2011 Finances

Considering Article XIII of the Inter-American Convention for the Protection and Conservation of Sea Turtles (IAC) regarding financial resources;

Taking into consideration that resolution CIT-COP1-2002-R-2 adopted by the First Conference of Parties established the IAC Special Fund;

Further recalling the guidelines for financing the activities of the IAC established in Resolution CIT-COPE1-2007-R2 adopted during the First Extraordinary Meeting of the Parties;

Recognizing the legal limitations under which the IAC Parties can provide financial contributions;

Considering that the total amount of voluntary contribution goals does not cover the budget need, and that additional funding will need to be obtained; and

Acknowledging the Fourth Conference of Parties agreed to move the Secretariat Pro Tempore to the United States on a temporary basis:

THE FOURTH CONFERENCE OF PARTIES OF THE INTER-AMERICAN CONVENTION FOR THE PROTECTION AND CONSERVATION OF SEA TURTLES RESOLVES TO:

1. Adopt the 2009 budget and approve the indicative 2010 and 2011 budgets included in Annex I.
2. Adopt the invoice found in Annex II to facilitate the Secretariat Pro Tempore in receiving voluntary financial contributions from the Parties.
3. Authorize the Secretariat Pro Tempore to forward an invoice to each of the Parties for an amount equal to the contribution goal identified in Annex III.
4. Recognize that the Parties agreed to increase their contribution and that countries have different abilities to make financial contributions

ANEXO I/ANNEX I			
Presupuesto 2009-11/2009-11 Budget (Amounts expressed in US\$)			
Rubro/Items	2009	2010 Proposed	2011 Proposed
1-Personal/Staff	115,992	112,992	112,992
Secretario <i>Pro Tempore</i> /Secretary <i>Pro Tempore</i> (base salary \$68,480, dental and health insurance, retirement, cost of contracting agency and cost of visa process)	112,992	112,992	112,992
Transitional support	3,000		
2-Otros Servicios Profesionales/Other Professional Services	7,000	7,000	7,000
Traducciones/Translations	7,000	7,000	7,000
3-Comunicaciones/ Communications	2,000	2,000	2,000
Website	2,000	2,000	2,000
4-Viaje/Travel	10,500	16,300	16,300
Travel	10,500	16,300	16,300
6-Apoyo a Reuniones de la CIT/IAC Meeting Support	34,300	60,200	38,000
Comité Científico/Scientific committee	34,300	34,300	
Comité Consultivo/Consultative committee		25,900	
COP5			38,000
Subtotal	169,792	198,492	176,292
8- Costo Administración/Overhead Costs National Marine Sanctuary Foundation (10%)	16,797	19,849	17,629
TOTAL (US\$)	186,589	236,271	193,921

ANNEX II

Invoice for Financial Contribution

In accordance with:

1. The financial rules (CIT-COPE1-2007-R2) adopted October 2007 by the Parties of the Inter-American Convention for the Protection and Conservation of Sea Turtles (IAC) in Lima, Peru;
2. The US\$2,000 suggested minimum financial contribution established during the first Conference of Parties in San José, Costa Rica;
3. The 2009 budget adopted in San José, Costa Rica and the indicative budget for 2010; as well as;
4. The table of contribution goals developed by the 4th Conference of Parties in San José, Costa Rica;

The IAC Secretariat *Pro Tempore* hereby presents this invoice to the Government of [insert Party].

INVOICE

Party/Country	Year	Suggested Contribution (\$US)	Date
	2009	[from Annex III]	

FINANCIAL HISTORY

[insert Party]'s history of financial contributions to the IAC is included below for your reference.

Party/Country	Year	Suggested Contribution	Amount Contributed	Date Received
	2007			
	2008			

FUTURE CONTRIBUTIONS

In accordance with the indicative budget for 2010 presented in San José, Costa Rica the Secretariat *pro Tempore* suggests the Government of [insert Party] plan for and include in your 2010 budget, a financial contribution for the IAC totaling [US\$XXXX].

ANNEX III

IAC Contributions Goals for 2009	
Member County	Contribution Goal¹
Belize	\$3,500
Brazil	\$7,056
Costa Rica	\$2,000
Ecuador	\$2,000
Guatemala	\$2,000
Honduras	\$2,000
Mexico	\$15,000
Netherlands Antilles	\$5,000
Panama	\$2,000
Peru	\$2,000
United States	\$65,000
Uruguay	\$2,928
Venezuela	\$3,653
TOTAL	\$114,137

¹ Noting the Convention does not provide for mandatory contributions, the amounts presented here are suggested contributions and do not imply a legal obligation. COP4 has established a working group to address legal issues that have made it difficult for some Parties to contribute to the IAC Special Fund.

ANNEX V

CIT-COP4-2009-R1

Naming of the Pro Tempore Secretary in Exceptional Circumstances

CONSIDERING Article VI of the Inter-American Convention for the Protection and Conservation of Sea Turtles, which contemplates the establishment and outlines functions of a Secretariat, and the urgent necessity of naming a Secretary who can continue immediately to support the work within the framework of this Convention;

TAKING INTO ACCOUNT that at the First Extraordinary Meeting of the Parties held in Lima, Peru, in October 2007, the terms of reference for the Establishment and Functioning of the Secretariat in a Permanent Manner were approved by Resolution CIT-COPE1-2007-R1, but left unresolved in that resolution the issue of the nationality of the Secretary.

CONSIDERING that the Government of the United States offered to host the Pro Tempore Secretariat in its country for a period no longer than four years, as indicated in Resolution CIT-COP4-2009-R4; and

CONSIDERING that the Pro Tempore Secretariat currently faces exceptional circumstances, including the expiration of the current Pro Tempore Secretary's term, which requires the immediate appointment of a new Pro Tempore Secretary to carry out the duties established in Article VI of this Convention, the uncertainty of the permanent location for the Secretariat, and the absence of candidates who were nationals of the Contracting Parties.

The IV Conference of Parties of the Convention agrees:

1. To eliminate the brackets established in numeral 5 of Annex I and numeral I of Title I of Annex II of the terms of reference for the IAC Secretariat, Resolution CIT-COPE1-2007-R1, in order to reflect the consensus of the Parties that the Secretary shall be a national of one of the Parties. Consequently, in the future, only nationals of the Parties will be eligible to become Secretary.
2. To approve for one time, in response to the current exceptional circumstances, the possibility of naming a Secretary Pro Tempore of the IAC that is not a national of one of the Parties, but is a national of a Signatory state until the next COP, or for a maximum period of two years. This shall not be considered in terms of setting a precedent for the future.
3. To use the criteria for qualifications established in Resolution CIT-COPE1-2007-R1 of the First Extraordinary Meeting in Lima to interview the candidate(s) considered under the current exceptional circumstances.
4. To instruct the current Chair of the Conference of Parties that in the case that a new Pro Tempore Secretary is not named under the current exceptional circumstances, there will be a renewed summoning to search for a Pro Tempore Secretary in accordance with the

terms of reference adopted in Lima in the First Extraordinary Meeting in Resolution CIT-COPE1-2007-R1.

5. In the case that the terms of numeral 4 is applied, the criteria established in rule 5.5 of the Rules of Procedure will be used and the selection process for a new Pro Tempore Secretary will not exceed a period of sixty calendar days.
6. To request the Pro Tempore Secretariat to initiate the procedure outlined in CIT-COPE1-2007-R1 to determine the naming of the Permanent Secretary at the next Conference of the Parties. The candidates for this position shall be nationals of one of the Parties.

ANNEX VII

CIT-COP4-2009-R5

Adaptation of sea turtle habitats to climate change

AWARE that the decisions made by the IAC are based on the best scientific information available;

AWARE of the findings of the Intergovernmental Panel on Climate Change in their 2007 Fourth Assessment Report, particularly regarding current and future impacts on marine and coastal ecosystems and their vulnerability to climate change;

RECOGNIZING that sea turtles have a complex life cycle that requires protecting terrestrial, coastal and marine habitats; and they may be affected by the adverse impacts of climate change;

RECOGNIZING that the adverse effects of climate change impact sea turtle nesting and feeding habitats by altering precipitation patterns, increasing the frequency and intensity of storms, causing a rise in sea level, increasing ambient and water temperatures, promoting factors that in turn affect the salinity and acidity of the water, impacting the direction and velocity of marine currents, promoting coastal erosion, affecting incubation temperature, and increasing the incidence of pathogens, as well as altering the distribution and abundance of food, among others;

CONSIDERING that because sea turtles are reptiles, their sex determination, incubation period, survival, development and physiology are intrinsically linked to ambient and water temperature, which places them at risk to impacts brought about by climate change;

RECOGNIZING that sea turtles and their habitats are currently valued for cultural, social-economic, ecological and scientific reasons; and that the marine and coastal ecosystems on which sea turtles depend are widely distributed, covering the entire range of application of the Convention;

TAKING INTO ACCOUNT that although some sea turtle populations in the Wider Caribbean, Western Atlantic and Eastern Pacific exhibit an incipient recovery after many decades of protection measures, the global status of sea turtle species included in the range of the Convention are considered to be vulnerable, endangered and critically endangered by the International Union for Conservation of Nature (IUCN);

TAKING INTO ACCOUNT that the capacity of sea turtle populations to tolerate and recover from climate change impacts is compromised by non-climatic threats such as egg, meat and carapace exploitation, introduced harmful predators, incidental capture, as well as the damage of nesting, feeding and migratory habitats from coastal development, erosion, contamination, seismic exploration, diseases in sponges, coral bleaching and eutrophication, among others;

RECOGNIZING that adaptation measures to climate change should consider the needs of the coastal communities surrounding the habitats on which sea turtles depend and include them in their implementation;

CONCERNED because the intense and successful sea turtle conservation and management efforts that during the past decades have resulted in local trends of population recovery in different locations within the range of the Convention, may be reversed by the adverse effects of climate change;

CONSIDERING that climate change would affect not only sea turtles and their habitat, but also other marine populations, many of which form part of the food chain for sea turtles and fisheries, which may directly affect resources and their food availability;

**THE FOURTH CONFERENCE OF THE PARTIES OF THE INTER-AMERICAN
CONVENTION FOR THE PROTECTION AND CONSERVATION OF SEA TURTLES
RESOLVES TO:**

URGE the Contracting Parties to include marine and coastal habitats on which sea turtles depend in plans and programs for adaptation to climate change;

EXHORT the Contracting Parties to strengthen the design, and to identify and implement corrective measures relating to adaptation to climate change within management plans, regulatory plans, and protection and conservation programs for sea turtles and their habitat;

REQUEST that the Pro Tempore Secretariat promote synergies between the Scientific Committee and other relevant expert groups to identify how the IAC Parties can work to adapt to the impacts of climate change on sea turtles and their habitats;

EXHORT the Parties to promote, support and strengthen necessary research and monitoring on sea turtles and their habitat, including adjusting or updating protocols to improve the scientific bases used to implement adaptation measures to climate change;

PROMOTE the exchange of technology and technical capacity in addition to collaboration in adaptation of marine and coastal habitats to climate change between the Parties, as well as with non-Party States, other conventions and organizations involved in this topic in the area of the Convention, and;

INVITE the Parties to identify, interpret, create and execute additional mitigation measures for non-climatic threats as a way to improve the conservation status of sea turtle populations and their habitats in order to improve their condition to respond to the impacts of climate change.

ANNEX VIII

CIT-COP4-2009-R6

Memorandum of Cooperation between the Inter-American Convention for the Protection and Conservation of Sea Turtles (IAC) and the Permanent Commission of the South Pacific (CPPS)

CONSIDERING that the **Permanent Commission of the South Pacific** (1952, hereinafter CPPS) acts as the Executive Secretariat of the **Action Plan for the Protection of the Marine Environment and Coastal Areas of the South-East Pacific** (1981, hereinafter **Action Plan**) that was adopted by the governments of Chile, Columbia, Ecuador, Panama and Peru;

CONSIDERING that the objective of the **Action Plan** is to protect the marine environment and coastal areas, in order to promote the preservation of the health and well-being of present and future generations, and marine biodiversity is within its jurisdictional framework, for that reason the Regional Program for Sea Turtle Conservation in the South-East Pacific was created;

CONSIDERING that the objective of the Inter-American Convention for the Protection and Conservation of Sea Turtles (2001, hereinafter IAC) is to promote the protection, conservation and recovery of sea turtle populations and the habitats on which they depend, based on the best available scientific evidence, taking into account the environmental, socio-economic and cultural characteristics of the Parties;

TAKING INTO ACCOUNT that international cooperation between the instruments and the active participation of their Contracting Parties is necessary to achieve the objectives of both agreements;

AWARE that it is necessary to develop joint efforts to avoid sea turtles becoming further endangered with extinction, by protecting their feeding grounds, migration and reproductive habitats;

NOTING that the feeding, migration and nesting habitats of sea turtles fall within areas where industrial, commercial and artisanal fishing take place;

RECOGNIZING that sea turtles play an important role in the different sectors of the society within the region for their economic, cultural and ecological value; and,

AWARE that the formal arrangement established through this Memorandum should be carried out within the framework of each Instrument and comply with their established norms, rights and obligations;

RESOLVE TO:

1. Establish cooperative linkages within the framework of their general objectives and work plans through specific activities arranged and executed through their Secretaries.
2. Share information which will be mutually beneficial in identifying opportunities for cooperation between the Contracting Parties, Secretariats, and subsidiary bodies of both, focused on the protection and conservation of sea turtles and their habitats.

3. Recognize the importance of attending, in the form of observers, meetings organized by each organization in areas of common interest, including Conferences of the Parties and meetings of each Instruments subsidiary bodies.

4. Periodically examine the implementation of this Memorandum and adopt the necessary measures to facilitate and expand their mechanisms for cooperation.

None of the clauses of this Memorandum of Cooperation can be considered a renunciation of the rights, privileges and exemptions of the Contracting Parties of each Convention, or imply the modification of the rights and obligations of its Signatories, CPPS and IAC. Additionally, this Memorandum does not prejudice the position of Party States to CPPS or to the IAC with respect to their decision to adhere to the other instrument.

The results of the joint collaborative activities carried out within the framework of this Agreement, may be published or used commercially only with the consent of the Secretariats of CPPS and IAC, by means of specific contracts and in conformity with existing relevant international agreements.

This Memorandum can be modified or terminated by mutual agreement of the CPPS and IAC Secretariats.

In the event of controversies on the interpretation or application of this Memorandum, they should be resolved by mutual agreement between the CPPS and IAC Secretariat.

The Secretariats sign four originals of this Memorandum of cooperation, of which one is in English and the other in Spanish, a copy intended for each one of them.

FOR CPPS,
Gonzalo Pereira Puchy
CPPS General Secretary
Executive Secretary of the
Action Plan of the South-East Pacific

FOR THE IAC,
Marco Solano
Pro Tempore Secretary
Inter-American Convention on the
Protection and Conservation of Sea Turtles

ANNEX VI

**INTER-AMERICAN CONVENTION FOR THE PROTECTION AND
CONSERVATION OF SEA TURTLES**

CIT-COP4-2009-Doc.2

2009 -2010 Work Plan

April 24th, San Jose, Costa Rica

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2009-2010 WORK PLAN.

WORK PLAN AT THE IAC.

One of the mechanisms that allow organizational development is Work Planning (WP). It concerns the obligation of those in charge of management to indicate the way in which they shall perform their jobs during a budget period and to be responsible for their job, to submit to performance evaluations and to disclose the results of such evaluations.

The IAC's WP is conceptualized as the result of a strategic commitment consistent with the reality of the Convention and the role played by its subsidiary bodies, which through properly budgeted actions facilitate compliance with commitments related to the protection and conservation of sea turtles in the American continent.

The WP herein presented is directly linked to the 2007-2012 Strategic Plan presented at the COP3 in Mexico, that is, the operative goals, actions and activities established in the WP address the solutions of the issues submitted in the Strategic Plan (its content was reviewed during the COP3, and the final revision was the responsibility of the Financial Committee, which was not reviewed at the COPE1 in Lima due to a lack of time).

FIELDS OF ACTION.

The fields of action of the IAC WORK Plan are outlined by the different strategic programs established in the strategic planning of the organization, which are the following:

- ✓ PROGRAM OF ADHESION TO THE CONVENTION OF ALL AMERICAN COUNTRIES.
- ✓ INTERNATIONAL COOPERATION PROGRAM
- ✓ PROGRAM OF ACTIVITIES OF THE SCIENTIFIC COMMITTEE
- ✓ PROGRAM OF ACTIVITIES OF THE CONSULTATIVE COMMITTEE
- ✓ PROGRAMA OF FINANCIAL RESOURCES
- ✓ PROGRAM OF TRAINING, COMMUNICATION AND KNOWLEDGE DISSEMINATION
- ✓ PROGRAM FOR THE IMPROVEMENT OF THE EXECUTION ABILITIES

Derived from such programs, the projects, actions, goals and indicators that will allow the results to be measured during the time frame specified for the operative planning will be established and will guarantee in such a way the direction of the IAC actions according to the established plan

PROGRAMS DERIVED FROM THE STRATEGY.

The strategic programs will allow the IAC to establish actions and to generate specific and measurable results to be attained during the time established for the operative plans. A goal is defined for each objective, and for each goal, indicators facilitating the measuring of execution and the corresponding feedback for improving IAC's performance are defined as well.

IAC'S WORK PLAN MANAGEMENT MATRIXES.

The present paragraph incorporates charts of the programs and activities for the programs defined in the 2007-2012 Strategic Plan and the way in which these shall be developed operatively.

GENERAL INFORMATION

FACTOR	DESCRIPTION
LEGAL FRAMEWORK	<p><i>A group of countries of the American Continent agreed to a series of actions for the protection and conservation of sea turtles within the regional area. As a result from this initiative, in 1994 they started a collaborative effort in order to negotiate an agreement for the future of these populations.</i></p> <p><i>Such agreements became the basis for what would finally become the Inter-American Convention for the Protection and Conservation of Sea Turtles (IAC), effective since May of 2001.</i></p> <p><i>From a legal standpoint, the following international law instruments support such Convention, among others:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>United Nations Convention on Maritime Law, December 10, 1982,</i> <input type="checkbox"/> <i>Declaration of Rio, 1992, on Environment and Development</i> <input type="checkbox"/> <i>Program 21, adopted in 1992 by the United Nations Conference on the Environment and Development</i> <input type="checkbox"/> <i>Code of Behavior for Responsible Fishing, adopted by United Nations Conference for Food and Agriculture (FAO), on its 28th Session in 1995.</i>
BASIC ORGANIZATIONAL STRUCTURE	<p><i>IAC currently has a basic, non-bureaucratic organizational structure that is duly harmonized in its duties with the strategic postulates and operative plans, so that such structure faithfully responds to the characteristics and requirements of the institutional commitments.</i></p> <p><i>The structure has the following:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>Conference of the Parties (highest formal authority)</i> <input type="checkbox"/> <i>Consultative Committee</i> <input type="checkbox"/> <i>Scientific Committee</i> <input type="checkbox"/> <i>Secretariat</i>
INSTITUTIONAL DIAGNOSIS	<p><i>In general, the organization has the administrative and legal capacity to undertake the challenges demanded by the</i></p>

FACTOR	DESCRIPTION
	Strategic Plan (presented at COP3IAC) and this Work Plan. It is necessary to analyze the issue of its international legal capacity in relation to the administrative and legal requirements necessary for the Convention to continue operating. Similarly, the topics related to financial aspects must be defined, especially regarding voluntary fees since this is a topic of concern for new Parties.
EXECUTING UNIT	<i>Party States, Committees and Secretariat.</i>
INSTITUTIONAL VALUES	<p style="text-align: center;"><i>ACTION</i> <i>SERVICE</i> <i>COMMITMENT</i> <i>RESPONSIBILITY</i></p>
INSTITUTIONAL VISION	To be a consolidated international organization, recognized and respected for its leadership throughout the American continent, in actions concerning the protection and conservation of sea turtles.
INSTITUTIONAL MISSION	International organization committed to developing programs and actions for the protection, recuperation and conservation of sea turtles and their habitats in the American Continent.
STRATEGIC OBJECTIVES	<ol style="list-style-type: none"> 1. To inform and to create awareness in the countries of the region concerning migrations of sea turtles and the problems affecting them, for promoting their hemispheric conservation by means of the coordination between the Parties and the adherence to the Convention of all the states in the Americas. 2. To establish strategic alliances with international conventions, regional fisheries regulation bodies, NGOs and other pertinent civil society organizations, for facilitating the search for solutions for the protection and conservation of sea turtles and their habitat. 3. To strengthen the ability of the national and local institutions of the Party States for achieving the protection and conservation of sea turtles and their habitats by supporting national programs and fostering joint actions between national authorities responsible for the Convention, other governmental bodies and civil society. 4. To consolidate the operative, technical and legal capacities of the Convention through actions that favors their financial strengthening, the efficient operation of their subsidiary bodies and the timely adoption of decisions between the Parties favoring the conservation and protection of sea turtles.

FACTOR	DESCRIPTION
	5. To facilitate and support the exchange of information between the Parties concerning the legal aspects of conservation in each country, thus contributing to harmonize legal provisions at a regional level that support the achievement of the Convention's objectives.

2-STRATEGIC PROGRAMS

NOTE: THE UNDERLINED INFORMATION CORRESPONDS TO FEASIBLE ACTIVITIES THAT CAN BE CARRIED OUT WITH FUNDS AVAILABLE WITHIN THE APPROVED BUDGET FOR THE 2009-2010 PERIOD

2.1 - STRATEGIC PROGRAM: ADHESION OF ALL THE COUNTRIES OF THE AMERICAS TO THE CONVENTION

STRATEGIC OBJECTIVES TO ACCOMPLISH

Objective 1: To inform and to create awareness in the countries of the region concerning migrations of sea turtles and the problems affecting them, for promoting their hemispheric conservation by means of the coordination between the Parties and the adherence to the Convention of all the states in the Americas.

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS								
	Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
				I semester	ii semester	I semester	ii semester		
<u>2.1.1 To continue with the efforts to achieve the adherence of new countries.</u>	a. To send an annual notice to the non-Party countries in America with the official information on the scope of conservation and problems faced by sea turtles at a hemispheric level.	Submitted documentation		X		X	Secretariat		
	b. To inform and invite the non-Party countries to the Conference of the Parties.	Submitted documentation	X	X	X	X	Secretariat		
	c. To participate in meetings of regional organizations with the purpose of providing information about the IAC, and contacting non-Party country delegates in order to invite them to collaborate in achieving the IAC objectives.	Number of meetings	X	X	X	X	Secretariat		

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
	d. Visits to accredited diplomatic representatives in the host country.	Visits made	X	X	X	X	Secretariat	
	e- Carry out necessary efforts to inform on and get Caribbean Countries involved in IAC activities in order to motivate them to become contracting Parties.	Number of countries informed	X	X	X	X	Secretariat	

2.2- STRATEGIC INTERNATIONAL COOPERATION PROGRAM

STRATEGIC OBJECTIVES TO ACCOMPLISH

Objective 2: To establish strategic alliances with international conventions, regional fisheries regulation bodies, NGOs and other pertinent civil society organizations, for facilitating the search for solutions for the protection and conservation of sea turtles and their habitat.

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<u>2.2.1 Promote synergies with other global and regional related conventions and organizations</u>	a. Sign two cooperation agreements with organizations related to the compliance with the objectives of the Convention.	Two Agreements in progress	X	X	X	X	Contracting Party, Committees, Secretariat and COP Chair	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<u>2.2.2 To promote the exchange of information, technical knowledge and lessons learned</u>	a. Continue with efforts to maintain in operation an interactive network of experts and administrators linked to the conservation of sea turtles at a hemispheric level.	Number of members in the Network	X	X	X	X	Secretariat, and other organizations; Committees Chairs	
	b. Regional Workshop on hawksbill sea turtles <i>Eretmochelys imbricata</i> in the Wider Caribbean and Western Hemisphere the Gulf of Mexico	Contracting Countries Technical Document	X				Hawksbill working group, Secretariat, SPAW, CITES	\$40,000 Available from IAC, \$15,000 Gov't. Mexico, SPAW \$10,000, WWF \$12,000 CITES: ?
	c. Standardization workshop for managing nesting beaches with committee members (specialists in methodological aspects)				X		Secretariat and Committees	<u>\$20,000</u>
	d. Hold training workshops on managing nesting beaches in 3 Central American countries	Workshop held		X	X	X	Contracting Parties and Secretariat	<u>(\$15,000)</u>
	e. Service training through exchange of scientific and technical personnel between Parties. (2 pers./year)	Persons participated				X	Contracting Parties and Secretariat	<u>(\$6,000)</u>

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
	f. Community exchange of experiences in sea turtle conservation matters (1 person/year). Leaders of successful programs visit other regions to share information related to the IAC objectives.	Number of exchanges carried out number of beneficiaries		X		X	Secretariat, Committees, countries.	(\$5,000)
<u>2.2.3 To identify the entities and persons with the capacity to commitment to and/or support the IAC.</u>	a. Establish strategic alliances with entities able to commit to and/or support the IAC.	Number of established synergies	X	X	X	X	Contracting Party, Secretariat and Committees	

2.3- STRATEGIC PROGRAM: ACTIONS OF THE SCIENTIFIC COMMITTEE

STRATEGIC OBJECTIVES TO ACCOMPLISH

Objective 1: To inform and to create awareness throughout countries of the region concerning migrations of sea turtles and the problems affecting them, for promoting their hemispheric conservation by means of the coordination between the Parties and the adherence to the Convention of all the states in the Americas.

Objective 3: To strengthen the ability of the national and local institutions of the Party States for achieving the protection and conservation of sea turtles and their habitats by supporting national programs and fostering joint actions between national authorities responsible for the Convention, other governmental bodies and civil society.

Objective 4: To consolidate the operative, technical and legal capacities of the Convention through actions that favor their financial strengthening, the efficient operation of their subsidiary bodies and the timely adoption of decisions between the Parties favoring the conservation and protection of sea turtles.

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<u>2.3.1 To elaborate and update its Work Plan following the guidelines of the Convention and the agreements and resolutions of the Conference of the Parties (COP's).</u>	a. Bi-annual work plan of the committee with actions to be performed, chronogram and those responsible	COP5 Plan approved				X	Scientific Committee	
2.3.2 To evaluate the conservation status of the sea turtle populations of the region, based on the most trustworthy scientific data and considering the environmental, socioeconomic and cultural characteristics of the parties.	a. Yearly technical report on annual reports.	Report	X		X		Scientific Committee, Secretariat and regional partners (SPAW, Lima Convention, WIDECAS)	
	<u>b. Recommendations for the inclusion and handling of information in the IAC database. (Annual Reports and other sources)</u>	Report	X		X		Scientific Committee	
	c. Report of the progress in implementing the resolutions and applications of the technical guidelines adopted by the Parties.(Annual	Report		X	X		Scientific Committee	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
	Reports)		I semester	ii semester	I semester	ii semester		
	<p>d. Recommendations about high-priority projects in order to obtain financing and other types of support for achievement of objectives.</p>	Report		X		X	Scientific Committee	
<p>e. Recommendations and technical guidelines for developing activities regarding the standardization of methods that determine the status and nesting trends of sea turtles.</p>	Technical document		X		X	Scientific Committee		
<p><u>2.3.3 To address requests from the Conference of the Parties and the Consultative Committee and to make the pertinent recommendations.</u></p>	<p>a. Recommendations sent to the Consultative Committee, as necessary.</p>	Documents presented		X		X	Scientific Committee	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
			<u>2.3.4 To foster alliances and synergies with competent specialists and organizations that shall facilitate the achievement of the IAC objectives.</u>	a. Recommendations that promote synergies and coordination mechanisms with entities relating to achieving the IAC objectives	Organizations and Specialists identified			

2.4- STRATEGIC PROGRAM: ACTIONS OF THE CONSULTATIVE COMMITTEE

STRATEGIC OBJECTIVES TO ACCOMPLISH

Objective 1: To inform and to create awareness in the countries of the region concerning migrations of sea turtles and the problems affecting them, for promoting their hemispheric conservation by means of the coordination between the Parties and the adherence to the Convention of all the states in the Americas.

Objective 2: To establish strategic alliances with international conventions, regional fisheries regulating bodies, NGOs and other pertinent civil society organizations, for facilitating the search for solutions for the protection and conservation of sea turtles and their habitat

Objective 3: To strengthen the ability of the national and local institutions of the Party States for achieving the protection and conservation of sea turtles and their habitats by supporting national programs and fostering joint actions between national authorities responsible for the Convention, other governmental bodies and civil society.

Objective 4: To consolidate the operative, technical and legal capacities of the Convention through actions that favors their financial strengthening, the efficient operation of their subsidiary bodies and the timely adoption of decisions between the Parties favoring the conservation and protection of sea turtles.

Objective 5: To facilitate and support the exchange of information between the Parties concerning the legal aspects of conservation in each country, thus contributing to harmonize legal provisions at a regional level that support the achievement of the Convention's objectives.

Note: At the First Extra-ordinary Meeting of the Parties carried out in Lima, 2007, it was agreed to that the expenses of all 13 Party representatives would be covered by their respective countries. This situation may be a limiting factor in being able to have all the representatives of the countries during this period, which may complicate carrying out this activity.

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<u>2.4.1 To elaborate and update its Work Plan following the guidelines of the Convention and the agreements and resolutions of the Conference of the Parties (COP's).</u>	a. Bi-annual work plan of the committee with actions to be performed, chronogram and responsible entity.	Work plan for 2009-2010		X			Consultative Committee	
<u>2.4.2 To submit to the COP, through the Secretariat, opinions, recommendations resolutions and agreements promoting the Convention's objective.</u>	a. Report to Conference of the Contracting Parties	Recommendations given				X	Consultative Committee	
	b. Review Annual Reports	Documents Presented				X	Consultative Committee	
<u>2.4.3 To analyze the economic and social impact of the different proposals and measures adopted for reducing the incidental or direct capture and the mortality of sea turtles, in order to recommend the actions to the corresponding Parties.</u>	a. Recommendations for the COP5 based on the Annual Reports and/or the requests sent by the Contracting Parties.	Report to the COP5CIT				X	Consultative Committee	
<u>2.4.4 Support the Parties with specialized information regarding the Convention.</u>	a. Send relevant information to the Secretariat that will help in achieving the IAC objectives.	Number of informational requests attended	X	X	X	X	Consultative Committee	

<u>2.4.5 To promote alliances and synergies with other international organizations related to the IAC objectives.</u>	a. Recommendations for promoting synergies and coordination mechanisms with entities associated to the IAC.	International organizations identified	X	X	X	X	Consultative Committee	
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2.5- STRATEGIC PROGRAM: FINANCIAL RESOURCES

STRATEGIC OBJECTIVES THAT ARE ACCOMPLISH

Objective 4: To consolidate the operative, technical and legal capacities of the Convention through actions that favors their financial strengthening, the efficient operation of their subsidiary bodies and the timely adoption of decisions between the Parties favoring the conservation and protection of sea turtles

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<u>2.5.1 To identify projects and activities subject to external financing.</u>	a. List of high priority projects for obtaining financing.	Projects Identified.	X	X	X	X	Secretariat with the help of Contracting Parties and Committees	
<u>2.5.2 To identify sponsors for the different projects.</u>	a. Identify donor organizations.	List of donors identified	X	X	X	X	Secretariat with the help of Contracting Parties and Committees	
	b. Create database with possible donors and project profiles.	Database available.	X	X	X	X	Secretariat with the help of Contracting Parties and Committees	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
2.5.3 Creation and negotiation of financial proposals	a. Creation and negotiation of financial proposals for at least 4 projects.	4 Proposals submitted to different sponsors.	X	X	X	X	Secretariat with the help of Contracting Parties and Committees	
2.5.4 Develop projects financed	a. Finance 4 projects	Projects in execution	X	X	X	X	Party States or Secretariat	
2.5.5 Rendition of accounts regarding implementation of the projects	a. Prepare technical and financial report	Timely submitted reports		X		X	Party States or Secretariat	

2.6- STRATEGIC PROGRAM: TRAINING, COMMUNICATION AND KNOWLEDGE DISSEMINATION

STRATEGIC OBJECTIVES TO ACCOMPLISH

Objective 1: To inform and to create awareness in the countries of the region concerning migrations of sea turtles and the problems affecting them, for promoting their hemispheric conservation by means of the coordination between the Parties and the adherence to the Convention of all the states in the Americas.

Objective 3: To strengthen the ability of the national and local institutions of the Party States for achieving the protection and conservation of sea turtles and their habitats by supporting national programs and fostering joint actions between national authorities responsible for the Convention, other governmental bodies and civil society.

Objective 5: To facilitate and support the exchange of information between the Parties concerning the legal aspects of conservation in each country, thus contributing to harmonize legal provisions at a regional level that support the achievement of the Convention's objectives.

STRATEGIC PLANNING:	WORK PLAN GOALS SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
2.6.1 <u>To publish and disseminate the recommendations and decisions adopted at the meetings of the Parties</u>	a. Hard copy and electronic format (web site) of the COP4CIT report for its distribution.	Send report to Party States and committee members.	X	X	X	X	Secretariat	(\$1,500)
2.6.2 To divulge and promote the exchange of information and educational material on the efforts being made by the Parties in order to increase public awareness concerning the need to protect and conserve sea turtles and their habitats.	<u>a. Prepare a digital program to difuse information regarding the efforts related to the IAC objectives.</u>	A quarterly bulletin on the IAC web site	X	X	X	X	Secretariat, Party States and Committees	
	b. Participate in workshops, symposiums and meetings on environmental education topics and lessons learned, among others.	Participate in 2 events per year.	X	X	X	X	Secretariat, Party States and Committees	(\$ 10,000)
2.6.3 Promote training, information dissemination and transfer technologies consistent with the IAC.	a. Training workshops and meetings on lessons learned, among others.	Amount of workshops and meetings held and number of beneficiaries.				X	Party States, Secretariat, in collaboration with the Committees	(\$ 11,000) included in 2.2.2
	b. Workshops and meetings for institutional capacity building	Amount of workshops held and number of beneficiaries.				X	Secretariat with collaboration from the Parties and Committees	(\$ 5,000) included in 2.2.2

STRATEGIC PLANNING:	WORK PLAN GOALS SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable	Indicators	Program year 1		Program year 2		Responsible	Not Financed
	Goals		I semester	ii semester	I semester	ii semester		
	c. To hold training workshops to incorporate local communities in sea turtle conservation.	Amount of workshops held and number of beneficiaries.				X	Secretariat with collaboration from the Parties and Committees	(\$ 15,000) included in 2.2.2
d. IAC Standardization Workshop on management of IAC nesting beaches	Draft document on the methodologies recommended by the IAC		X			Committees and Secretariat	(\$ 20.000) included in 2.2.2	
<u>2.6.4. Maintain database updated, including bibliographical references on research, management experiences, training, community participation, social and cultural aspects, administrative reports, among others, concerning the protection and conservation of sea turtles.</u>	a. IAC database	Data base available on IAC website	X	X	X	X	Secretariat with the support from the Parties	

STRATEGIC PLANNING:	WORK PLAN GOALS SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
2.6.5 To continue updating the geographic information on the interactive map and make it available to parties.	a. Interactive map in operation	Available on web site.	X	X	X	X	Secretariat	(\$5.000)

2.7- STRATEGIC PROGRAM: IMPROVEMENT OF EXECUTION ABILITY

STRATEGIC OBJECTIVES TO ACCOMPLISH

Objective 3: To strengthen the ability of the national and local institutions of the Party States for achieving the protection and conservation of sea turtles and their habitats by supporting national programs and fostering joint actions between national authorities responsible for the Convention, other governmental bodies and civil society.

Objective 4: To consolidate the operative, technical and legal capacities of the Convention through actions that favors their financial strengthening, the efficient operation of their subsidiary bodies and the timely adoption of decisions between the Parties favoring the conservation and protection of sea turtles.

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<u>2.7.1 To provide follow up in complying with the “Strategic Plan”, by means of the IAC’s bi-annual operative plans, approved at the Conferences of the Parties.</u>	a. IAC’s WP (2009-2010) approved at the COP4	Secretariat’s Annual Report		X		X	Secretariat and Committees	
<u>2.7.2 To perform the necessary actions for implementing Resolution CIT-COPE1-2007-R1 “Establishment and Operation of a Permanent Secretariat”.</u>	a. To have the necessary budget and define the host country to proceed with the nomination of a Secretary. b. To offer support and follow up to the Working Group on the Legal Framework of the Convention and Permanent Secretariat, Resolution CIT-COP4-2009-R2.	Application of the Resolution Reports on advances made.	X	X	X	X	Conference of the Contracting Parties Working Group and Secretariat	
<u>2.7.3 Establish the institutional mechanisms necessary for providing the IAC with the required financial resources.</u>	a. Establish a viable system that allows the IAC to have fiduciary fees given by the Parties.	Agreement on the subject by the Conference of the Parties.	X	X	X	X	Conference of the Parties, Secretariat	
<u>2.7.4 Approval of the Scientific Committee structure.</u>	a. Agreement on the Scientific Committee structure.	Application of Resolution COP2CIT-002				X	Conference of the Contracting Parties	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
2.7.5 Preparation of the Conferences of the Parties (COPs) and of the meetings of the Committees and established work groups.	a. Hold COP5CIT b. Hold one Consultative Committee Meeting c. Hold two Scientific Committee Meeting d. Workshop on the Conservation of the Hawksbill turtle in the Gulf of Mexico. e. Workshop on standardizing methodologies on managing nesting beaches. f. Training workshop on managing nesting beaches.	COP5 held, and Consult. and Scientific Committee meetings and pertinent workshops.	X	X	X	X	Secretariat, COP president and Committee Chairs and established working groups	(\$20,000) Standardization w.
2.7.6 To have Annual Reports from each Party, reporting on programs adopted to protect and conserve sea turtles and their habitats	Annual Reports presented before April 30th	13 Reports presented to the Secretariat before April 30	X		X		Contracting Parties	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
2.7.7 To inform the Parties on the state of sea turtle conservation within a regional scenario to achieve an effective incorporation in an integrated way of the local and national actions for achieving the IAC objectives.	a. Report for the COP by the Scientific Committee on the state of Conservation of Sea Turtle Populations.	Document presented				X	Scientific Committee	(\$5.000)
	b. Report to the COP by the Consultative Committee with regard to compliance of the Parties with the IAC objectives, based on the Annual Reports.	Document presented				X	Consultative Committee and Secretariat	
	c. Report to the COP by the Consultative Committee concerning the compliance with agreements and resolutions taken at the COPs.	Document presented				X	Consultative Committee and Secretariat	
	d. Report to the COP by the Consultative Committee concerning the use of sea turtle products by the Parties. Exceptions	Document presented				X	Consultative Committee and Secretariat	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
			I semester	ii semester	I semester	ii semester		
<p>2.7.8 <u>To coordinate the implementation of the IAC mandates with other multilateral agreements for the development of synergies and the joint application of actions. (FAO,CITES, Ramsar, Cartagena Convention, CCAD, Convention on Territorial Seas, among others)</u></p>	<p>a. To have a list of the different agreements signed by the countries, including a summary of the commitments made by such countries, both in the fishing and the environmental sectors.</p>	<p>Number of agreements transmitted</p>	<p>X</p>		<p>X</p>		<p>Secretariat and Party States.</p>	
	<p>b. Recommendation from the Consultative Committee to the COP5CIT concerning the handling of this information and its relevance for the achievement of the IAC objectives.</p>	<p>Report presented</p>	<p>X</p>			<p>X</p>	<p>Consultative Committee and Party States.</p>	
	<p>c. To have information in the database and on the Web</p>	<p>Number of data</p>				<p>X</p>	<p>Secretariat, Party States and Committees</p>	
<p>2.7.9 To promote the distribution of information on new techniques and best practices of: fishing as well as training activities in research, laws, environmental education and community participation.</p>	<p>a. Local, national and regional workshops and training courses.</p>	<p>Number of experiences known</p>	<p>X</p>			<p>X</p>	<p>Secretariat, Party States and Committees</p>	
	<p><u>b. Use of the network of experts for disseminating the information and implementing discussion forums.</u></p>	<p>Number of workshops held and number of beneficiaries</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>Secretariat</p>	

STRATEGIC PLANNING:	WORK PLAN GOALS – SCOPE - REQUIREMENTS							
Strategic Activities	Verifiable Goals	Indicators	Program year 1		Program year 2		Responsible	Not Financed
	c. Use of the methods indicated in the Information Management Program for disseminating this information.	Topic incorporated in the network of experts discussions Information placed in the web site and the quarterly bulletins.	I semester	ii semester	I semester	ii semester	Secretariat	
			X	X	X	X		

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COP4CIT**

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